

## BATHWICK ESTATE RESIDENTS ASSOCIATION CONSTITUTION

### 1. Title

The Association shall be known as "The Bathwick Estate Residents Association".

### 2. Objectives

- (a) To protect and enhance the environment of the Bathwick Estate area for the benefit of those who live and work in it, hereafter referred to as residents.
- (b) To foster a social and community spirit amongst all residents.
- (c) To represent the collective interests of the residents with the local authority and other bodies.

### 3. Membership

- (a) Membership shall be open to all residents, businesses, and landlords in the Bathwick Estate area, comprising the north east side of Bathwick Street; Beckford Gardens; Beckford Road; Forester Avenue (including Horton House, Forester Court and Rochfort Court); Forester Lane; Forester Road (including Francombe House); Hampton Row; Powlett Road; Rockcliffe Avenue, and Rockcliffe Road.
- (b) Associate membership shall be available to people outside the area who support the objectives of the Association. However, Associate Members will not be eligible to vote at Association meetings.
- (c) Each eligible person shall on request be supplied with an application form by the Treasurer and issued with a receipt on payment of the membership subscription. A copy of the Constitution shall be supplied on request.

### 4. Subscriptions

- (a) On or before 1 April each year all members shall pay such subscriptions as are determined by the Annual General Meeting.
- (b) Any subscriptions or other funds raised by or on behalf of the Association shall be used for the Objectives of the Association.

### 5. Committee

- (a) The business of the Association shall be conducted by a Committee elected at each Annual General Meeting, and shall consist of a Chairperson, Treasurer, Secretary, and representatives from each of the roads on the Estate (who may represent more than one road). Committee members may also take on additional functional roles such as volunteer snow warden, neighbourhood watch coordinator, and website manager. No more than 2 committee members may serve from the same household.
- (b) The election or removal of Committee members may only be carried out at a General Meeting of the Association. The committee may co-opt other members up to a maximum committee size of 12, subject to their election at the next AGM.

## **6. Responsibilities of Committee Members**

- (a) The Chairperson shall chair all meetings of the association (or, if unable to do so, will nominate an alternative Committee member to do so on his or her behalf) and shall give a lead in conducting its activities, consistent with the decisions of the AGM, and the Association's Objectives.
- (b) The Treasurer shall open and maintain a bank account in the name of the Association. All cheques shall be signed by the Treasurer and one of two other committee members nominated as signatories. The Treasurer shall also maintain a register of members of the Association, and deal with membership subscriptions.
- (c) The Secretary shall be responsible for convening all meetings and providing advance notice to the members. The Secretary shall ensure that accurate records are kept of the Association's meetings in the form of minutes, and make them available to members on request.
- (d) Committee members with other functional roles will conduct them appropriately in support of the Association's Objectives and as determined by the AGM and Committee.
- (e) Street Representatives will endeavour to reflect the views of residents on their street.

## **7. Committee Meetings**

- (a) The committee shall meet as necessary and not less than 4 times per year.
- (b) The quorum of the committee shall be 5 members
- (c) Committee meetings shall be open to any member wishing to attend, who may speak when so invited but not vote. Members are required to notify the Chairperson or secretary in advance of their attendance.

## **8. General**

The Association shall have the power to affiliate with any organisation whose aims and objectives may be of benefit to the Association's Objectives.

## **9. Annual General Meeting**

The Committee shall call an annual General Meeting of the Association each year in the month of April. At least 14 days' notice will be given to residents. At the AGM:

- (a) The committee shall present an annual report and an account of its activities.
- (b) The committee shall present the audited accounts of the Association for the previous year.
- (c) The officers and committee members for the next year shall be elected.

- (d) Any proposals submitted to the secretary in writing no less than 7 days in advance of the meeting shall be discussed.
- (e) The members shall be given the opportunity to express their views about local issues, and priorities for action by the Association over the coming year.

**10. Extraordinary General Meeting**

The Secretary shall call an Extraordinary General Meeting at the request of a majority of the committee, or on receipt of a written petition by not less than 15 members of the Association giving reasons for their request. The Secretary shall give not less than 14 days' notice of the holding of a Special General Meeting, which shall take place within 21 days of the receipt of the petition.

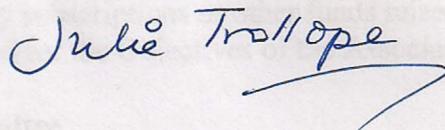
**11. Amendments to the Constitution**

- (a) The Constitution may only be amended at an Annual or Extraordinary General Meeting by a two thirds majority of the members present.
- (b) Any proposal to amend the constitution must be submitted to the Secretary not less than 21 days before the meeting when it is to be discussed.

**12. Dissolution of the Association**

- (a) The committee may submit a proposal to dissolve the Association to a General Meeting. The Meeting shall take a decision to dissolve the Association by a majority of two thirds of the members present.
- (b) If the Committee no longer exists, any 10 members of the Association may propose, with 21 days' notice, that an Extraordinary General meeting be held with the purpose of discussing whether the Association should be dissolved.
- (c) Any residual funds on the dissolution of the Association shall be donated to a local charity consistent with the Associations Objectives as decided by that General meeting.

Signed



Name : Julie Trollope, Chairperson

Date: 15 April 2014